

VACANCY ANNOUNCEMENT

PUBLIC PRIVATE PARTNERSHIP (PPP) SUPPORT FACILITY

Public Private Partnership Support Facility (PSF) is a not-for-profit public-sector company fully owned by the Government of Sindh, registered under section 42 of the Companies Act 2017. PSF seeks to hire competent person for the below mentioned position:

S. No.	Position
1	<u>Assistant Manager Finance</u> Job Description - The incumbent will support the Finance Department in budgeting, accounting, treasury management, financial reporting, taxation, fixed asset management, coordination with auditors, and maintaining accurate books of accounts as per PSF policies. - The detailed job description is available on the company's website: http://pppsf.org/vu_careers. Qualification - Part Qualified from recognized body of professional accountants (ICAP/ICMAP/ACCA etc.) or Bachelor's degree in Finance, Accounting, Commerce or a related discipline from an HEC-recognized institution. Experience - Minimum 5 years of relevant experience in finance, accounting, budgeting, or audit. - Strong command of financial systems, reconciliations, reporting, and MS Office. - Knowledge of public sector financial procedures will be an added advantage. Key Responsibilities - Preparation of budgets, financial statements, bank reconciliations, payroll, tax calculations, vendor payments etc. - Maintain accounting records, chart of accounts and fixed asset registers. - Coordinate with internal and external auditors. - Prepare MIS and regulatory reports as required.

METHOD OF RECRUITMENT: Direct Recruitment. Selection will be based on merit and competency.

Application Deadline: Within **15 days** of the date of publication of the Vacancy Announcement

How to Apply: Interested candidates meeting the above criteria may apply by (i) sending their CV along with cover letter by courier/post to Manager Human Resources & Administration, Public Private Partnership Support Facility, 2nd Floor, Imperial Court Building (old block) Dr. Ziauddin Ahmed Road Karachi. stating their suitability for the post OR (ii) By email to jobs@pppsf.org.

Important note for submission of Application: (I) Please mention post applied for in the subject line (in case of email) and envelop (in case of courier), along with the candidate's name.

Only short-listed candidates will be invited for interview. No TA/DA will be admissible for interview.

PPP Support Facility is committed to achieving workforce diversity in terms of gender and culture. Individuals from minority groups, indigenous groups and persons with disabilities are equally encouraged to apply. All applications will be treated with the strictest confidence.

